

<b>CONSTRUCTION COMMENCEMENT NOTICE FOR MINOR WORKS (SEWER)</b> <b>Sydney Water Tap In applications</b>						
Project Location: _____					Tap In Application No: _____	
<input type="checkbox"/> Initial	<input type="checkbox"/> Restart	<input type="checkbox"/> Staged Construction	<input type="checkbox"/> Deferment			
Original To: <b>Asset Inspection Services (AIS) team</b> e-mail: <a href="mailto:minorworks@sydneywater.com.au">minorworks@sydneywater.com.au</a>						
Construction Company Name: _____ Accredited Provider No: _____ Site Representative: _____ Mobile: _____ It is proposed that the following work will commence at the above site on (date) _____						
<b>Type of works</b> (NOTE: the <i>Technical Requirements and Work Instructions for Minor Works (Sewer)</i> shows what works 'MS', 'S1' and 'S2' listed Constructors can do):						
<input type="checkbox"/> Inserting junction/property connection arrangement <input type="checkbox"/> Installation of _____ metre property connection sewer <input type="checkbox"/> Concrete encasing existing sewer <input type="checkbox"/> Replacing pipework and concrete encasing sewer <input type="checkbox"/> Seal existing points of connection <input type="checkbox"/> Disusing PCSs and sewers.						
The estimated depth of the existing sewer is _____ metres.						
The estimated time to complete the works is _____ days _____ hours.						
The works will be ready for audit on (date) _____						
Between the hours of: <input type="checkbox"/> 8 am-9 am <input type="checkbox"/> 9 am-10 am <input type="checkbox"/> 10 am-11 am <input type="checkbox"/> 11 am-12 pm <input type="checkbox"/> 12 pm-1 pm <input type="checkbox"/> 1 pm-2 pm <input type="checkbox"/> 2 pm-3 pm <input type="checkbox"/> 3 pm-4 pm <input type="checkbox"/> 4 pm-5 pm						
<b>I warrant:</b>						
That the Works will only be carried out by persons listed by Sydney Water and nominated on the current list and under the appropriate category of listing.						
The relevant road and council authority _____ has been advised on    /    /						
Permit No: _____ of the Works to be constructed within dedicated roads (where applicable).						
That "Dial Before You Dig" has been contacted on    /    /    Confirmation Job No: _____						
The following documents have been prepared, and will be implemented on site:						
<ul style="list-style-type: none"> <li>• A site specific Safe Working Plan that addresses both Sydney Water and Work Cover requirements.</li> <li>• An Environmental Management Plan that addresses site-specific issues and the requirements of all authorities.</li> </ul>						
Where entry to adjoining land is required, permission has been obtained as detailed in paragraph f. on page 2, with the affected property owner/s _____ advised on    /    / of the commencement date of the Works. (where applicable)						
As to additional warranties, conditions and explanatory notes see details on page 2.						
Print Name of listed provider: .....						
Signature of Provider: ..... Date: ...../...../.....						
<b>NOTES: This notice is not a request for inspection of works. The works may be audited by the AIS team.</b> <b>Connections must not be carried out during wet weather.</b>						

**CONSTRUCTION COMMENCEMENT NOTICE FOR MINOR WORKS (SEWER)****Explanatory Notes**

1. Inclusion of working hours is necessary to ensure legality of site access in accordance with the Project Specific Quality Plan.
2. The listed Provider shall complete this Construction Commencement Notice (CCN) and forward it to Sydney Water's Asset Inspection Services Team (AIS Team) at [minorworks@sydneywater.com.au](mailto:minorworks@sydneywater.com.au) a minimum of two (2) full working days prior to the commencement date.
3. This Notice must not be forwarded to Sydney Water until the works have been approved and all charges paid.
4. Deferment is defined as a period where a restart date is yet to be determined. In the event of cancellation of works, notice must be emailed to the AIS team by sending a deferment (CCN) to <mailto:minorworks@sydneywater.com.au> as soon as possible. Failure to notify a deferment of work will result in a Corrective Action Request being issued.

**CONDITIONS OF APPROVAL**

1. The Works are to be constructed on behalf of the owner at no cost to Sydney Water and in accordance with Sydney Water's *Technical Requirements and Work Instructions for Minor Works (sewer)*.
2. The Provider shall use only products and materials that are approved and accepted by Sydney Water as "**Approved Products**" for use on Sydney Water assets. For information on acceptable product specifications and approvals go to [www.sydneywater.com.au](http://www.sydneywater.com.au) > Plumbing, building and developing > Building > Providers > Standards & specifications.
3. When requested, the Provider must make available to the AIS Team Member copies of all relevant paper work pertaining to and addressing "site specific" Safe Work Method Statement to meet Sydney Water/Work Cover requirements and Environmental Management Plan. The Provider must also provide copies of all relevant road/council authority approvals/permit numbers, Dial Before You Dig confirmation job no and a copy of the Sydney Water Tap in™ approval letter.
4. For junction/property connection arrangements and Property connection sewer installations the Works must provide maximum drainage to the lot.
5. Where the construction of the Works involve the opening of a road or footpath, it is the Constructor's responsibility to obtain the consent of the relevant Roads Authority and abide by the conditions of consent as referred to in the Roads Act 1993 granted by the approving Authority.
6. The Provider must take all necessary steps to construct the Works in the shortest possible time and protect from harm or damage any person, property or part of the environment, which may be affected by the construction of the Works.
7. Backfilling of the trench must not commence prior to the expiration of 24 hours after concrete placement.
8. The Provider agrees that where the Works are found not to conform with the Standards and Specification, the Provider must reconstruct the Works or any part thereof and pay any additional inspection fees.

**Warranty Details**

The Provider/Applicant warrants that:-

- a. Sydney Water makes no representation that the design of the Works is suitable.
- b. This Agreement may not be assigned.
- c. I will indemnify Sydney Water in respect of any loss, damage, costs or expenses which may be incurred or be liable to be met by Sydney Water relating to anything done or omitted by me or any person with respect to the Works being undertaken.
- d. I will reimburse to Sydney Water the total amount of all rebates of water and /or sewerage service availability charges and any payments of compensation which Sydney Water incur as a resultant of interruption to Customer Services due to my actions or omissions.
- e. If I fail to meet any obligation of this Agreement and or Sydney Water's Standards and Specifications Sydney Water may:
  - (1) Direct me to vacate the site of the works immediately and complete any obligation under the agreement at my expense or in the alternative.
  - (2) Suspend the construction of the Works until I rectify the failure or make the site safe.
- f. Where entry to adjoining land is required, I will be responsible for negotiating entry and will make any payments of compensation as required by the Act with the adjoining land owner and completed copy of *Permission to Enter Form* will be made available on site. On completion of Works, I will complete all reinstatement and restoration as required by the Act and Standards and Specifications of Sydney Water.

**MEANING OF WORDS**

<b>Act</b>	means the Sydney Water Act 1994
<b>AIS Team Member</b>	means any person who represents the AIS team of Sydney Water for the purpose of auditing the works
<b>Provider</b>	means a company listed by Sydney Water to construct specified classes of works in accordance with Sydney Water Standards and procedures