

Minor Works PCP checklist

Case No:	Address:	Tick relevant box		
Case Review		Yes	No	N/A
Compliance with Notice of Requirements		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minor Works Agreement Signed		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Notice of Entry/Restoration Clearance attached		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial complete		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Installation Data included		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAR closed		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan Check				
WAC plan is on the correct template (SUDS)				
Minor Works Work-as-Constructed (Top right corner)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Notes section indicates which version of the <i>Technical Specification for Minor Works (sewer)</i> the works were constructed under		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
North point shown (in correct direction)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Date and Version No (right hand margin)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Case No with 'WW' (eg Case No. 123456WW)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Case number on plan matches e-Developer case number AND WAC file name				
Scale (eg 1:500)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title Block – Minor Works		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
House no, Street Address and Suburb		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBD Directory (include Edition No. and Grid Ref)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pipe Schedule completed, including pipe joining method (not required for junction only)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAC Certification – all details completed		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utilities Box Detail ('No Services' if N/A Shown)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ties to be shown on all Property Connection Sewers (PCS)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drawing				
Show site and lot/s boundary, layout of road, lot numbers and street names		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed subdivision boundary and lot numbers (if available)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PCP – junction arrow and distance to D/S or U/S structure. Where an existing vertical is used it is indicated on the plan with a 'v'		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PCS to include D/S or U/S distance and length (eg 13.1 PCS 2.9) with distance first		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IS / RP / TMS provided on end of all PCS's		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partial drainage information shown			<input type="checkbox"/>	<input type="checkbox"/>
Installed Assets				
Service: Is this the same as on the plan (WW)?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Type: Is this the same pipe type as on the plan?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Material: Is this the same material as on the plan?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Length: Is this the same length as on the plan?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diameter: Is this the same diameter as on the plan?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Project Costs are accurate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Rules				
Ensure 'Drawing File Name' (WAC) is in the correct format (eg CASE123456WW-1.1)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AutoCAD and PDF versions supplied		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments				

I CERTIFY BY THE SUBMISSION OF THIS PROJECT COMPLETION PACKAGE THAT IT HAS BEEN PREPARED AND SUBMITTED IN ACCORDANCE WITH SYDNEY WATER'S REQUIREMENTS

Signature

Name

Date

Note: If non-conformances are identified by Sydney Water a Corrective Action Request will be raised.