

e-Developer applications - WSC checklist

BEFORE YOU START

To enable you to sign this document, you must first **save** it on your computer, and re-open it in your **preferred PDF application** (e.g. Adobe Acrobat Reader)

We support our developer customers by ensuring they meet the specific servicing needs of their development and can be issued with a Section 73 compliance certificate as quickly as possible.

Delays occur when their Section 73 application doesn't meet our requirements and must be re-submitted.

This checklist must be completed and signed by Water Servicing Coordinators (WSCs) when lodging a Section 73 application through the e-Developer application, to ensure all requirements are met first time, where:

- developers are proposing to subdivide or develop property; or
- transport, infrastructure or other government authorities propose to subdivide or develop property; or
- a development or delivery project requires connection to or adjustment of our assets.

This excludes out-of-scope building plan approval applications.

Failure to submit the case submission accordingly will result in the case being rejected and unable to proceed.

Case Number:

Application type

☐ **Section 73 - complying**

OR

Section 73 – non-complying (select one of the options below)

- | | | |
|--|---|---|
| <input type="checkbox"/> Adjustment and deviation | <input type="checkbox"/> Anticipated requirements | <input type="checkbox"/> Feasibility |
| <input type="checkbox"/> Minor Extension* | <input type="checkbox"/> Road Closure | <input type="checkbox"/> Section 73 - Development |
| <input type="checkbox"/> Section 73 – Dual occupancy | | |

* NOT minor *service* extension

1. Complete for ALL applications	Yes	No	Comments
Correct application type has been determined and selected	<input type="checkbox"/>	<input type="checkbox"/>	
Both the developer and applicant details, spelling and ABN/ACN are correct	<input type="checkbox"/>	<input type="checkbox"/>	
Hydra download number is on the correct address, is allocated to the correct property and the application entry form 'Kept'	<input type="checkbox"/>	<input type="checkbox"/>	
Lead address is correct (street number, street name and suburb entered)	<input type="checkbox"/>	<input type="checkbox"/>	

1. Complete for ALL applications	Yes	No	Comments
Development description is exactly as stated in the development consent and the consent is valid (If Section 4.55/4.56 modification approval, please include original approval and the modified approval has been attached)	<input type="checkbox"/>	<input type="checkbox"/>	
Proposed development details are correct (including 'development type' and 'development sub-type', lot, dwelling and stage details)	<input type="checkbox"/>	<input type="checkbox"/>	
Development plan and/or subdivision plan conforms to the Section 73 plan requirements and is attached to case	<input type="checkbox"/>	<input type="checkbox"/>	
Full set of architectural plans are attached	<input type="checkbox"/>	<input type="checkbox"/>	
LUDS form (V1 & V2), subdivision plan and PPN are included. (If LUDS rejected and not required, please include LUDS rejection)	<input type="checkbox"/>	<input type="checkbox"/>	
Copy of MLIM undertaking is attached and MLIM metering guide has been explained to customer for connection/servicing explained to customer for connection/servicing	<input type="checkbox"/>	<input type="checkbox"/>	
Non-residential/mixed developments - Flow submission tool is attached in 'Hydraulic Information Supplied by WSC' folder and if required, the hydraulic consultant report included. Hydraulic Demand provided for non-complying	<input type="checkbox"/>	<input type="checkbox"/>	
2. Non-complying applications ONLY	Yes	No	Comments
Anticipated requirements information form is attached to the 'Consent Document' field if required	<input type="checkbox"/>	<input type="checkbox"/>	
Development servicing requirements have been determined and included in the 'Additional Information' form to the correct Folder	<input type="checkbox"/>	<input type="checkbox"/>	
Concept drawings showing the entire scope of works for PW, WW, & RW (if multiple mains are available, which main is the connection for) are provided	<input type="checkbox"/>	<input type="checkbox"/>	
If a Sydney Water stormwater connection is required, have stormwater plans been provided	<input type="checkbox"/>	<input type="checkbox"/>	
Is on-site detention (City of Sydney Council applications) required?	<input type="checkbox"/>	<input type="checkbox"/>	
Growth forecast staging form for feasibility; <ul style="list-style-type: none"> • Subdivisions >100 dwellings/lots • Non-residential development <ul style="list-style-type: none"> – Increase of 20,000sqm + in GFA – Increase of 500+ FTE jobs • Water use >40kl/Day or high trade waste generating developments 	<input type="checkbox"/>	<input type="checkbox"/>	

3. Complying applications ONLY	Yes	No	Comments
M2M required?			
LUDS form (v3) is completed (with tag numbers and/or existing meter number) and attached	<input type="checkbox"/>	<input type="checkbox"/>	
Main to meter services have been locked and tagged	<input type="checkbox"/>	<input type="checkbox"/>	
WAC plan confirms to Section 73 plan requirements ?	<input type="checkbox"/>	<input type="checkbox"/>	
WAC plan file naming convention has been followed?	<input type="checkbox"/>	<input type="checkbox"/>	
Main to meter plan or mark-up is attached (inc. proposed lot numbering, dwelling number, new tag number and/or existing meter number)	<input type="checkbox"/>	<input type="checkbox"/>	
BPA required?			
BPA package completed and attached (including Tap in Approval, or Subject to requirement & Pegout provided)	<input type="checkbox"/>	<input type="checkbox"/>	
Minor works sewer required?			
WSC Notice of Requirements to be submitted within the case for Complying applications	<input type="checkbox"/>	<input type="checkbox"/>	
Notice of entry was required	<input type="checkbox"/>	<input type="checkbox"/>	
Construction commencement notice is attached	<input type="checkbox"/>	<input type="checkbox"/>	
WAC plan conforms to Section 73 plan requirements and is attached?	<input type="checkbox"/>	<input type="checkbox"/>	
Connection report is attached	<input type="checkbox"/>	<input type="checkbox"/>	
Design / project management / construction costs are attached	<input type="checkbox"/>	<input type="checkbox"/>	
Design / project management / construction costs are correct, attached and match 'installed assets' in e-Developer. GST is included	<input type="checkbox"/>	<input type="checkbox"/>	
Asset installation - Cost, type of asset(s) material, length and diameter of asset are correct	<input type="checkbox"/>	<input type="checkbox"/>	
Total wastewater works (extension and concrete encasement) does not exceed 25 meters under minor works	<input type="checkbox"/>	<input type="checkbox"/>	

Definitions

Term	Definition	Source
BPA	Building Plan Application	Building plan approvals
LUDS	Land Under Development Submission	LUDS checklist
MLIM	Multi-Level Individual Metering	Multi-level individual metering guide
PW	Potable Water	Sydney Water
RW	Recycled Water	Sydney Water
WAC	Work As Constructed	Sydney Water
WAE	Work As Executed	Sydney Water
WW	Waste Water	Sydney Water

WSC Certification

I certify that:

- This application has been prepared and submitted in accordance with Sydney Water requirements.
- I have confirmed that when the nominated developer:
 - is a sole trader, only one entity has been nominated; or
 - is a business, the name provided matches the registered business name, and when works are expected, the nominated developer is not a trust/trustee.
- I have confirmed that the nominated developer has accepted responsibility and liability for the payment of fees and charges to Sydney Water that directly relate to this application.

Certified by:

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Name:

Date: