

Provider listing WSC key person remove form



Listed Water Servicing Coordinators (WSCs) should only use this form to:

- remove a key person and their capabilities from their WSC accreditation certificate,
- remove access for a key person to e-Developer, and/or
- remove access for a key person to other Sydney Water systems.

The WSC company must ensure that the WSC can, at all times, meet the minimum level of accreditation criteria:

- to have a Designer and Verifier that meet the minimum D-W1 and D-S1 Design Accreditation categories (note - the Designer and Verifier cannot be the same person), and/or
- for S-W1 and S-S1 Site Accreditation categories (these can be covered by the same person).

WSC company details	
Company name:	
ABN:	
Key contact name:	
Contact number/s:	
Contact email:	
Company address:	

Leaving key person details	
Name:	
Email:	
eDeveloper user ID (if applicable):	

Systems access removal

Please select from the options below

eDeveloper

Do you confirm there are **no cases assigned** to them (this can be checked using the *Case List* menu option in eDeveloper)?

SWConnect

If you need SWConnect access removed, please email developerconnections@sydneywater.com.au and include:

- your WSC company name
- the key person's full name, email address and phone number
- whether they were a FIFM Plan Coordinator, and
- the date they left your WSC company.

Tap In

Do you need their access to [Tap in®](#) removed?

Sewer Service Diagrams

Do you need their access to our [contractor portal](#) removed?

I certify that this is a true and correct copy of the original, and have completed all required parts of the form

Please submit completed form to providerservices@sydneywater.com.au