

Request to film, photograph, or host an event on our land

Sydney Water supports the government's commitment to the film industry in accordance with the Premier's Circular – 'Making NSW Film Friendly' (M2008-10).

Our aim is to provide the highest possible level of cooperation to film makers, photographers and event company (applicants). This document shows how we manage the enquiries and sets out requirements for those wishing to utilise Sydney Water land.

Process

Pending the nature and duration of the proposed activity, Sydney Water will require a licence be entered into.

Film, photography or event companies should direct all enquiries in the first instance to leasing@sydneywater.com.au. The applicant must use the [Film production and photography application form](#) and attach a plan of the property they wish to use, showing proposed access routes, parking locations and the specific area being utilised for film or photography.

Sydney Water will assess the request and determine the appropriate [filming and photographic fees](#).

Before filming/photography commences, the applicant must pay all required fees (including bonds if relevant), supply all requested information and execute a licence agreement.

Sydney Water will:

- respond to all enquires within three business days
- advise the expected duration to process the application, which is determined by each site and the nature of the activity
- provide clear reasons for refusal, and if possible, offer alternative sites.

Requirements

Legal

The applicant must:

- comply with the licence agreement and all existing state and federal laws and regulations including, work, health and safety legislation and the particular laws of regulatory bodies
- not through its filming/photography, imply an endorsement of a product or organisation that it does not hold
- must obtain written consent from any relevant authorities, such as local councils, NSW Police, Fire & Rescue NSW and neighbouring sites. The applicant must present consents to Sydney Water if requested
- provide documentary evidence of public liability insurance cover that notes and indemnifies Sydney Water against all claims for damage or injury related to the proposed activities (presently the minimum policy value is \$20 million for all proposed filming and photography)
- provide documentary evidence of workers compensation insurance (where applicable) that notes and indemnifies Sydney Water against all claims for damage or injury related to the proposed activities
- repair any damage (if it occurs) to Sydney Water property or any neighbouring business or customer property, at the applicant's expense
- not interfere with any of Sydney Water's equipment or otherwise interrupt water supply or wastewater services to our customers. The applicant will be held liable for any unforeseen interruption and Sydney Water will seek reparation for any damage done to our reputation and any business losses incurred.

Privacy

When filming or taking photographs, applicants must comply with privacy legislation whether or not the applicant is required to do so under privacy legislation. When filming or photographing individuals, the applicant must hold each person's consent and where that film or photograph contains children, consent from their legal guardian.

Intellectual property and copyright

The applicant must, at Sydney Waters request, acknowledge Sydney Water for the use of any land or assets or if Sydney Water supplies any other resources.

Sydney Water will not allow access to our sites, if we feel the film or photography will compromise our own intellectual property rights, for example filming of our technology or other commercially sensitive information. We will also not allow unlimited sharing of imagery of our assets or staff (such as on a public photo library).

Sydney Water respects the copyright and moral rights of the photographer or videographer. We will ask the applicant for copies of any photographs or film of our assets for our own use, but will

not pass this information on to any third party without the copyright owner's permission. The applicant should supply a document stipulating the usage rights to this material and any specific limitations regarding release dates or public/internal access. The usage rights are to form part of the licence agreement between Sydney Water and the applicant.

Corporate reputation

Sydney Water reserves sole discretion to refuse any application or activity that could affect our corporate reputation.

Sydney Water will not grant access where:

- the applicant's intent is to damage our reputation
- the film or photography is for political or social activism purposes or in support of an issue that does not align with our corporate values
- waste or unsafe practices are featured
- granting access would imply Sydney Water support for a contentious issue or endorsement for a product
- granting access will create issues or concerns for neighbouring properties that could, in turn, damage our reputation.

Customer and community

The applicant must:

- notify neighbouring businesses and residents of the filming in writing, if Sydney Water requires it
- do all they can to minimise noise and any other inconvenience or disruption to Sydney Water customers affected by the filming
- ensure all production vehicles are legally parked at all times and/or parked according to the approved traffic management/parking plan
- locate any oversize equipment and generators to minimise any impacts on Sydney Water operations and/or the local community.

Environment

One of Sydney Water's chief objectives is to protect the environment. The Sydney Water property portfolio is diverse, multiple sites we own are environmentally sensitive. Where applicable the applicant must adhere to any environmental protection and management plan associated to the site.

The applicant must restore the site to its original condition at the expiry of the licence, to the satisfaction of Sydney Water.

If any construction is involved, Sydney Water will require a site inspection and dilapidation report together, in some cases with an independent environmental study.

Impacts on Sydney Water business

Sydney Water will not grant applications that release commercially sensitive material, interfere in any way with the running of our business, or which will give undue advantage to competitors.

We will not grant access if filming will interfere with our equipment or otherwise interrupt water supply or wastewater services to our customers.

The applicant must:

- not inconvenience or obstruct Sydney Water's staff, or our contractors when they are accessing and working at the site, if required
- locate any oversized equipment and generators to minimise any impacts on Sydney Water operations and/or the local community.

Safety

Applicant must comply with the *NSW Work Health Safety Act 2011* and the *NSW Work Health and Safety Regulation 2011*.

During a shoot, both the photographer or videographer, their crews and their subjects must follow all Sydney Water safety requirements and wear personal protective equipment if required.

The applicant must:

- identify potential safety issues in advance. Sydney Water will not approve any filming or photography that endangers the safety of any person unless agreed risk mitigation controls are in place and approved by the Sydney Water site manager
- detail all inherent risks associated with the proposal and the site's use and include a project safety plan and traffic management plan.

Security

Sydney Water will determine the security requirements and obligations appropriate to the application based on the site, duration and nature of the proposal. Sydney Water may request the applicant engage their nominated third part security firm at the applicants cost.